

DISTRICT SECRETARIAT -BATTICALOA

REGISTRATION OF SUPPLIERS, SERVICE PROVIDERS AND CONTRACTORS FOR THE YEAR - 2019

Applications are invited for the Registration of Suppliers, Service Providers and Contractors by the District Secretary, Batticaloa for the supply of items and services listed below for the year 2019 for the District Secretariat , 14 Divisional Secretariat Divisions and all other Departments coming under the District Secretary.

<p>01. SUPPLIES</p> <p>SU-01 Office Stationary</p> <p>SU-02 Books, Magazines and other publications</p> <p>SU-03 Office Furniture (Table, Chair, Almyrah, Computer Table, Computer Chair and Rack, etc.- made of solid wood ,steel and plastic)</p> <p>SU-04 Office Equipment and appliances (Typewriter, Computer & Computer Software, Duplicating Machine, Photocopier, Digital Copier, Fax Machine and all sorts of Computer Printers, etc.)</p> <p>SU-05 Electrical accessories and fittings, network installation</p> <p>SU-06 Cooking utensils and Electrical Appliances</p> <p>SU-07 Textiles Items, curtains, uniform cloths etc.</p> <p>SU-08 Building Materials(Cement, Gravel, Soil, Red Bricks, Timber, Tiles, Sand, Granite, Limestone, Paints and Varnish, etc.</p> <p>SU-09 Broomsticks, Ekel Broomsticks, Mats, sanitary ware such as Brushes and liquids</p> <p>SU-10 Tires & Tubes</p> <p>SU-11 Vehicle spare parts ,batteries and accessories</p> <p>SU-12 Sports and other welfare items</p> <p>SU-13 Raincoats, Boots, Shoes, Umbrellas and hand gloves</p> <p>SU-14 Plumbers and plumbing works(Pipes and pipe connections)</p> <p>SU-15 Plastic ware, glassware and glass items</p> <p>SU-16 Distribution of fuel items</p> <p>SU-17 Musical Instruments</p> <p>SU-18 Vehicle seats and seat covers and cushion upholstery</p> <p>SU-19 Food and snacks</p> <p>SU-20 Supplying & fixing of shutter curtains</p> <p>SU-21 Agricultural Equipment & tools(Farming & Gardening equipment)</p> <p>SU-22 Agricultural seeds, plants, planting materials, fertilizer, chemicals and etc.</p> <p>SU-23 Fisheries items (canoes, net, boat, fishing box etc)</p> <p>SU-24 Marine related tools (GPS, etc.)</p> <p>SU-25 Self-employment tools (Masonry, carpentry, etc.)</p> <p>SU-26 Live Stock - Cattle, Goat, Poultry</p> <p>SU-27 Medical Equipment</p> <p>SU-28 Grocery Items</p> <p>SU-29 Solar system</p> <p>SU-30 Hardware items</p> <p>SU-31 Audio & Public Address Systems</p> <p>SU-32 Scale items(Digital weighing scale, Electronic scale, etc.)</p>	<p>02. SERVICES</p> <p>SR-01 Printing works and producing rubber stamps & date stamps</p> <p>SR-02 Maintenance and repairs of office Machineries such as Typewriters, Computers, Photocopiers, Duplicating Machines, Digital Copiers, Faxes and all Computer, Printers ,etc.</p> <p>SR-03 Repairs and Maintenance of Refrigerators, Air Conditioners</p> <p>SR-04 Repairs to Steel Furniture</p> <p>SR-05 Repairs to Wooden Furniture</p> <p>SR-06 Rattaning of chairs</p> <p>SR-07 Tailoring - clothes ,curtains for doors and windows and screens</p> <p>SR-08 Writing of Name Boards, Writing of Name Boards in plastic, digital stickers and banners</p> <p>SR-09 Repairs and Maintenance of Motor Vehicles supplying required spare parts and accessories</p> <p>SR-10 Transport of goods</p> <p>SR-11 Hiring of Vehicles –Passenger Transport</p> <p>SR-12 Service and Washing of vehicles including supplying of required spare parts</p> <p>SR-13 Painting ,Tinkering of Motor Vehicles</p> <p>SR-14 Binding of books and Magazines</p> <p>SR-15 Repairs of Motor Vehicles</p> <p>SR-16 Hotels, Restaurants and catering service</p> <p>SR-17 Cleaning Service</p> <p>SR-18 Security Service</p> <p>03. CIVIL /TECHNICAL SERVICES</p> <p>ES-01 Repairs to Electrical appliances, fans and generators</p> <p>ES-02 Civil works including construction works</p> <p>ES-03 Electricity connection works</p> <p>ES-04 Water supply –servicing ,repairs to pipelines</p> <p>ES-05 Welding work –iron gates ,windows etc.</p> <p>ES-06 Consultation services –construction and maintenance</p> <p>ES-07 Assembling and supplying of wooden furniture</p> <p>ES-08 Assembling and supplying of aluminum doors , windows and under sheets</p> <p>ES-09 Building Repairs, Renovation and refurbishment</p> <p>ES-10 Roads - Asphalt , Surfacing, Concreting</p> <p>ES-11 Design & Building (Civil Construction, Electricity)</p> <p>ES-12 Land Scaping & Beautification</p>
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Applications are invited on the format given below under registered cover to reach the Chairman, Procurement Committee, District Secretariat, Batticaloa or Chairman, Regional Procurement Committee, relevant Divisional Secretariat at or before 3.00 p.m. on 20.12.2018 Applications should be sealed with wax and marked on the top left-hand corner of the envelope “Registration of Suppliers/Service Providers/Contractors-2019 “and the number of the “Supplies, Services and Civil/ Technical Service” should be specified.

Note : Further details if any could be obtained from Administration Branch, District Secretariat, Batticaloa or www.batticaloa.dist.gov.lk

Suppliers ,Service Providers and Contractors of 14 Divisional Secretariat Divisions of Batticaloa District can register itself for the year 2019.

	District Secrerariat	Batticaloa	Bank of Ceylon	0007041997
S.NO	Divisional Secretariat Division		Bank - Branch	ACCOUNT NO.
(i)	Kattankudy	Kattankudy	Peoples Bank	065-1001-2-0001017
(ii)	Eravur Pattu	Chenkalady	Peoples Bank	227-1001-9-9026885
(iii)	Eravur Town	Eravur	Peoples Bank	123-1001-6-0000073
(iv)	Koralai Pathu West	Valaichchenai	Peoples Bank	102-1001-4-0001269
(v)	Manmunai West	Batticaloa	Peoples Bank	075-1001-6-9026888
(vi)	Manmunai Pattu	Kattankudy	Peoples Bank	065-1001-0-0001018
(vii)	Porativu Pattu	Kaluwanchikudy	Peoples Bank	190-1001-9-0000990
(viii)	Koralai Pattu South	Chenkalady	Peoples Bank	227-1001-7-9026891
(ix)	Koralai Pattu Central	Valaichchenai	Peoples Bank	102-1001-2-0001270
(x)	Manmunai South & Eruvil Pattu	Kaluwanchikudy	Bank of Ceylon	0007042000
(xi)	Manmunai North	Batticaloa	Bank of Ceylon	0007042003
(xii)	Koralai Pattu	Valaichchenai	Bank of Ceylon	0007042006
(xiii)	Koralai Pattu North	Valaichchenai	Bank of Ceylon	0007042009
(xiv)	Manmunai South West	Batticaloa	Bank of Ceylon	0007042015

Terms and Conditions

1. The suppliers of Goods and Services will be paid by cheque after delivery of the goods and services and the suppliers and service providers should agree to this condition.
2. The applicant should forward separate applications for each item for Registration
3. A receipt by paying a non-refundable fee of Rs.100/-should be obtained from Kachcheri, Batticaloa or relevant Divisional Secretariat Division and the same should be attached to each application. (Details of Bank Account is given)
4. All registrations will be cancelled without notice of those who do not adhere to the quality of the Goods and Services with the quoted price and standard
5. The right to registration is reserved by District Secretary or Divisional Secretary whether to accept the application or not after scrutinizing all the applications and obtaining the additional information if necessary
- 6 The registered Suppliers have to enter into an agreement with District Secretary or Divisional Secretary, to supply the Goods as and when same are required.
7. All applicants must furnish all details requested in the given format.

Note: The applications pertaining to District Secretariat & Divisional Secretariats should be registered posted to District Secretariat & Divisional Secretariats respectively.

M.Uthayakumar,
Government Agent/District Secretary,
Batticaloa.

District Secretariat,
Batticaloa.
22.11.2018